



Company registration form

for subcontractors/suppliers
of PORR GmbH & Co. KGaA

Company Informations:

Mandatory fields* must be completed!

Company*:

Adress*:

Postal Code, City*:

Website:

Contact person:

Telephone*:

E-mail*:

Area of activity/trade*:

Region of operation*:

VAT identification number:

Commercial register number:

I have read the information on the processing of personal data and agree that my data will be electronically processed and stored.

Send directly.

Send via e-mail.

Print.

Reset.

If the button "Send directly" or „Send via e-mail“ does not work for technical reasons, please send the PDF as an attachment to einkauf@porr.de or by fax +49 89 710 01-375. You can download the latest Acrobat Reader [for free here](#).



Information on the processing of personal data

1. Controller

PORR GmbH & Co. KGaA
Walter-Gropius-Straße 23
80807 München, Germany
porr.de

Managing Directors: Ralf Reinfelder, J. Johannes Wenkenbach
Contact Data Protection Officer: datenschutz@porr.at

2. Categories of personal data

The following categories of personal data may be collected and processed in individual cases: last name, first name, address, e-mail address, telephone number, fax number, names and contact data of contact persons of companies, register data, communication data, credit information, data from publicly accessible sources (e.g. land register extracts, entries in trade and association registers, data from media content).

We also use the services of the following credit agencies:

- Creditreform München, Machtlfinger Straße 13, 81379 München, Germany
- Others on demand

3. Categories of data subjects

The processing may affect, among others: customers, suppliers, employees, shareholders, interested parties, applicants, company employees, employees of public authorities, lawyers.

4. Purposes of the collection and processing of personal data

The processing of personal data takes place within the scope of the business relationship with our business partners for the purposes of clear identification, for the initiation, execution and processing of contracts, for the evaluation of creditworthiness and securities, for the preparation of statements and credit notes, for compliance with legal regulations, for purposes of data security, in the interest of comprehensive customer care, communication with business partners and authorities, electronic business transactions, warranty management, in the scope of product observation and product liability monitoring, for the protection of vital interests, fulfilment of tax and commercial law obligations, provision of collateral.

5. Legal basis

Processing takes place under the following conditions:

- The data subject has given his/her consent to the processing of personal data concerning him/her for one or more specific purposes (Art. 6 para. 1 lit. a. GDPR);
- The processing is necessary for the performance of a contract to which the data subject is a party or for the implementation of pre-contractual measures taken at the request of the data subject (Art. 6 para. 1 lit. b. GDPR);
- The processing is necessary to fulfil a legal obligation to which the person responsible is subject (Art. 6 para. 1 lit. c. GDPR);
- The processing is necessary to protect the vital interests of the data subject or another natural person (Art. 6 para. 1 lit. d. GDPR);
- The processing is necessary for the performance of a task in the public interest or in the exercise of official authority assigned to the controller (Art. 6 para. 1 lit. f. GDPR);
- The processing is permissible within the scope of a permissible change of purpose in accordance with Art. 6 para. 4 GDPR.

Within the scope of representing legitimate interests or those of third parties, we process personal data on the basis of Art. 6 para. 1 lit. f. GDPR, in particular for the following purposes:

Data exchange with credit agencies to determine creditworthiness, for advertising – insofar as the use of data for this purpose was not contradicted – for asserting legal claims and defence in legal disputes, for order processing, for deciding on measures for corporate management and further development of services or products.

6. Data recipient

Within our company, those persons who need personal data to fulfil our contractual and legal obligations have access to it. Service providers and vicarious agents used by us may also receive personal data for these purposes. These can be companies from the fields of construction, IT services, accounting, logistics, finance, printing services, telecommunications, debt collection, consulting, sales support, marketing and address determination. Recipients of personal data may therefore be: Auditors, consultants, lawyers, advertising agencies, warehouse keepers, freight forwarders and other suppliers and service providers, in case of rental and lease agreements, landlords and lessors, credit institutions, authorities. Other recipients of data may be such entities for which consent to the forwarding of data has been obtained.

In individual cases, we have personal data processed by service providers in the European Economic Area on the basis of the applicable provisions of Art. 28 ff. GDPR. These service providers have been carefully selected by us and we check them regularly. The service providers will not pass this data on to third parties, but will delete it after fulfilment of the contract and the expiry of legal storage periods, unless you have consented to further storage.

A transfer of personal data to third countries outside the EU for the purpose of order processing (Art. 28 GDPR) takes place exclusively on the basis of suitable guarantees, e.g. the conclusion of contracts in accordance with the EU standard contract clauses.

7. Duration of data storage

If necessary, we process your personal data only for the duration of our business relationship. This covers both the period from the initiation to the execution of the contract. We are also subject to statutory documentation and storage obligations arising from the German Commercial Code (HGB) and the Fiscal Code (AO). The retention and documentation periods specified there are up to ten years from the end of the business relationship. The statutory periods of limitation, which are governed by §§ 195 ff. BGB (German Civil Code) and can normally be three years, but in individual cases also up to 30 years, are also relevant for the storage period.

8. Your rights as a data subject

You have the right to request information about your personal data stored by us at any time (Art. 15 GDPR). This also applies to the recipients or categories of recipients to whom this data is disclosed and the purpose for which it is stored. In addition, you have the right, under the conditions of Art. 16 GDPR, to request rectification and/or erasure pursuant to Art. 17 GDPR and/or, under the conditions of Art. 18 GDPR, the restriction of processing. If we store personal data about you, you can request the transfer of the data provided by you to another controller under the conditions of Art. 20 GDPR. Under the conditions of Art. 21 GDPR, you may object to data processing for reasons arising from a particular situation.

9. Contact/complaints

For requests for information, requests for revocation or objections to data storage or processing, please contact our Data Protection Officer specified under section 1.

In addition, you have the opportunity to lodge a complaint with the competent data protection supervisory authority about data protection issues:

Bayerisches Landesamt für Datenschutzaufsicht (BayLDA)
Promenade 27
91522 Ansbach, Germany

Telephone: +49 981 53 1300
Fax: +49 981 53 98 1300
E-mail: poststelle@lda.bayern.de